

## 2023 12 04 **Agenda** and Minutes

Clive, Bob, Amy, Mrs Reid, Hugo, Jeff, Mel, Egle.

### **Review Firework night.**

Made £3,700

Update the flyer to say we take cards

Clarify in advertising that tickets cannot be purchased from ParentPay on the night, ParentPay tickets need to be purchased in advance

Check how long admin staff would need to rationalise the Parent pay lists (Mrs Reid)

Add lost child to the risk assessment - Clive will update for next time

Review how to best place the food stalls for next time at summer meeting

Person to signpost the food or make the food point more of an obvious stop/barrier

Picture of event layout – Mrs Reid will put on website – Jeff will do an event layout

Stagecoach – tables not put away and safeguarding re adults on the field for clean up – note to check requirements for the canteen close down on the night

Merch for the bear trail

Make sure there are enough bin bag points

Announce the fireworks in the canteen so people eating don't miss the start of the show (food signposter could do this)

Stop ticket sales end of day on Wednesday

Amy will collect this info in one file on FOBS googledrive and circulate a copy

### **Confirm dates for planned events.**

Friday 15<sup>th</sup> March – school disco

Thursday 23<sup>rd</sup> May dancing and workshare – refreshments, raffle, class stalls, bbq

Sports day 5<sup>th</sup> July - refreshments

### **Discuss ideas for further events.**

Raffle/promise auction for May dancing – Clive will coordinate

Quiz night

Re book the fireworks for the 8th

### **Disposal of FOBS stock.**

Clive will sell near-use-by stock at the next cake sale 15<sup>th</sup> Dec (also workshare day) do teas, coffees and eg mince pies

Bags for schools clothing recycling (lots of clothing in the FOBS cupboard) –

Mrs Reid will speak to Shaeen re what to do

### **Distribution of funds against school wish list (to be circulated).**

Mrs Reid has asked staff for ideas, results = playground equipment, high-low books, enhanced pathway enrichment kit, coach for PGL, DT equipment, OS maps. Mrs Reid will advertise things as they are acquired.

The quad may be an item for future funding

Laptops for children for teaching computing may need updating shortly

Jenny will update the generic FOBS ParentPay when we have specific fundraising items